

2020 - 2021 ANNUAL REPORT
ST. MARK'S EPISCOPAL PARISH
A COMMUNITY OF GRACE
JANUARY 31, 2021



330 E. 16TH STREET
UPLAND, CALIFORNIA 91784
(909) 920-5565

<https://www.stmarks-upland.org>

Contents

AGENDA.....	4
Minutes of the 110 th Annual Meeting	5
Vestry Candidate Biographies.....	7
Dean A. Billman	7
Marcia Godwin	8
Carol Morgan	9
Sharon Muehlbacher.....	10
“Servants of the Spirit” 125 th Annual Convention of the Diocese of Los Angeles.....	11
Deanery 6 Annual Meeting.....	12
Sr. Warden Report	14
Committee Reports.....	14
Buildings & Grounds.....	14
Christian Education	15
Fellowship Social Events	16
Finance	17
Readiness Planning.....	18
Stewardship	19
Preschool Task Force	20
Social Media & Digital Communications	21
Vestry Affairs	21
Ministries	23
Acolytes	23
Altar Guild.....	23
Birthday Card Ministry.....	24
Book Club	24
Bread Bakers (Ste. Honoré)	25
Counters	26
Eucharistic Visitors	26
Flower Guild.....	26
Haiti Partnership	27

Lectors.....	28
Men's Breakfast.....	29
Music Ministry 2020.....	30
Parking Guild.....	31
Quiet Days Lent and Advent.....	32
Saint Peter's Guild.....	32
Sancta Sophia Chapter The Order of the Daughters of the King®.....	32
Sextons Guild.....	33
Touch Ministries	34
Welcome Note Ministry	34
Women's Prayer Breakfast	35
Youth Group - Saint Mark's for Christ	35
Remembrances.....	35

AGENDA

1. Call to Order Rector
2. Opening Prayer Kay Alexander, Sr. Warden
3. Welcome and Introductions Rector
4. Appointment of Clerk Vicki Levario
5. Declaration of Quorum Clerk
(Minimum of 25 members in good standing)
6. Minutes of the 109th Annual Parish Meeting Clerk
(May be dispensed by a majority of those present)
7. Vestry Elections Rector
8. Election of Convention Delegates
9. Highlights of 2020 Senior Warden
10. Rector's Report Rector
11. Financial Report Ken Drew, Finance Chair
12. Remembering The Rev. Sally Monastiere
13. Closing Prayer Julia Warren, Jr Warden (Outgoing)
14. First meeting of New Vestry via Zoom

MINUTES OF THE 110TH ANNUAL MEETING

St. Mark's Episcopal Parish

January 26, 2020

1. Annual meeting called to order
2. Opening prayer by Adam LaMunyon, Senior Warden
3. Welcome and Introductions by Rev. Keith Yamamoto
4. Appointment of clerk – Vicki Levario
5. Declaration of forum for meeting declared by Vicki Levario
6. Meeting minutes of the 109th annual meeting of 2019 approved
7. Presentation by Buildings and Grounds Committee: Co-chairs Kathy Walker and Dale Biggs recognized. Committee members introduced – Kathy Walker, Chris Watson, Kate Flannery Milt Bracy, Rev Keith and Rev Karri Backer. Helpers include Larry Shade, Matthew Corley, Dave Nalbach, and Connie Williams. Parking lot project with signage, speed bumps, cement crack repairs completed. Repair and maintenance fund was \$41,000 which was under budget. This year's budget will again be \$41,000. Loan payment is included in that line item. The lighting project was completed with transition to LED lights. Projects to be completed this year are: New sound system, handicapped lift, facilities coordinator job description, two Eagle Scout projects, recycling project. Need to schedule a workday. Needs list shows completed projects and those projects that have current bids. Changed insurance carriers with a significant savings with better coverage and saved approximately \$8,000. Facilities Use Agreement completed and Alcohol Use policies completed and are posted on our website. Episcopal Enterprise information posted on website to establish an alternative revenue source. Social Enterprise can help to sustain and increase resources for the church. With additional scheduled events all ministry leaders need to check the posted calendar for availability of the Parish Hall. All funds collected for rent will be applied to the building loan payment. Ideas for more fund raising are encouraged. Please send any suggestions to Dale Biggs. Refer to the submitted Building and Grounds report.
8. Elections: Jay Chok and Larry Shade nominated, and slate accepted by voice acclamation. Kathy Walker affirmed by acclamation for convention delegate.
9. Highlights of 2019: Adam LaMunyon reported on the year's events. He discussed the community impacts of St. Mark's outreach work. He encouraged the community to change seats in the church regularly or have fellowship with different people after church. He asked us to pray for our ministries, our fellow parishioners, our school, our rector among many other things.
10. Rector's Report: Rev. Keith recognized the vestry and all volunteers that make his job easier. All staff members were recognized. He attended a sermon training program to enhance his preaching skills this past year. 2020 will focus on fund raising and he and Rev.

Karri Backer will be attending a fund-raising program. Alexis Turnbull will be a planning coordinator at Oasis 2020 for young adults. GFS will send two representatives from St. Mark's to the World Council in South Africa – Eva and Nora Harris. Dale Biggs and Connie Williams will be making the Camino journey or pilgrimage in Spain this year.

11. Financial Report: Ken Drew reported that we were under funded approximately \$31,000 but expected income fell short. This year we are at a \$49,000 budget deficit. Looking to see funds come in from rental of the property. Refer to the financial report.

12. Annual Reports: See attached and also available on the web site.

13. Remembrance: Sally Monastiere and Kimberly Cortner read all those baptized, confirmed, affirmed, received, and those that passed into eternal life.

14. Closing Prayer: Kay Alexander

15. Meeting concluded

Submitted by,

Vicki Levario, Clerk

VESTRY CANDIDATE BIOGRAPHIES



Dean A. Billman

When I became a member of the Episcopal Church and a member of St. Mark's. I became a member of St. Mark's in the winter of 1993. We moved here to Upland, CA from Cincinnati, Ohio where I was a member of Calvary Episcopal Church in Cincinnati from 1983 through 1993, and I was a member of the Vestry my last two years. The Calvary Episcopal Church itself was sponsored by Mr. Proctor of Proctor and Gamble (the Gambles were Methodists, and they wintered in Pasadena in their Gamble House on Orange Grove Blvd – down the street from where we live now – small world!)

What I love most about St. Mark's. When I first set out to find a church here, I was intent on visiting every church in the area and choosing one. My observation of Calvary was that it sat empty six days a week, only open on Sunday. It was a beautiful church with Tiffany windows, but it was not fully utilized. The first Sunday I came to St. Mark's I was delighted to see the St. Mark's School on the grounds, and full of life seven days a week. This was the church I was looking for. That is what made me come and love St. Marks. These are tough times for everyone, and I would love to see what we can do going forward after the Pandemic is over.

My involvement at St. Mark's, the broader church, local community and beyond. I am an active member at St. Marks. I am a LEM, a member of the coffee guild with my wife Karen and have been the chair of the St. Marks Legacy Society. I have been a Diocesan convention delegate around 1995, a vestry member from 1993-1995 (I think) and co-chair of the St. Marks Auction Dinner from 1994-1995. That was hard work. As a financial advisor for a large global investment firm, I specialize in foundations and retirement income planning, which allowed me to help create the Legacy Society (upon selling the assistant rector's home in 1995) by establishing the fund at the DIT (Diocesan Investment Trust of the Los Angeles Diocese). I have also advised and guided the St. Marks School Investment Fund from 2011 through 2020.

Gifts, skills, areas of interest and networks I have to share with St. Mark's. I live and work from Pasadena since moving from Upland to Pasadena in 1998. I have many clients and friends who live in the Upland area, and often come to see them during the week for lunches. I also use several local tax consultants and attorneys to help my clients in the Inland Empire, and often offer references to parishioners who need some personal financial advice. I have participated in our stewardship drives over the years, and even was invited to Uganda at the invitation of the new Uganda Bishop who watched my stewardship presentation one Sunday. I think Haiti is worthy of a visit someday to see and support St. Andres.

Other information I would like to share. I want to support St. Marks as I am able, and I have always enjoyed its unique warmth and sincerity of our Priests and parishioners. Being a Vestry Member allows me to help in an official manner, and I want to thank Kay Alexander for asking me to become a member.



Marcia Godwin

When I became a member of the Episcopal Church and a member of St. Mark's I became a member of the Episcopal Church when I was five years old and baptized at All Saints Episcopal Church, Oxnard. I was confirmed in 1976. I was part of the group who came to St. Mark's from St. Clare's.

What I love most about St. Mark's It is a church that is growing in diversity and has a wide range of ages. It has become more welcoming and willing to try new activities. It is also nice that it is a parish, with more members and resources. It is still a church where it is possible to know most of the members and have confidence that people will help each other. The clergy (plural!) and lay leaders model what it is to be a caring, Christian community in the 21st century.

My involvement at St. Mark's, the broader church, local community, and beyond At St. Clare's, everyone seemed to do everything over the years. I also served on the vestry for a term, which included a year as People's Warden and the stewardship chair. I was part of the praise band, serving one year as the main pianist and selecting the music for worship for three years (when we were in transition with our vicar and sharing clergy with other churches). At the time of our merger, I was the backup pianist and a reader. My focus at St. Mark's has been on being fully present when at worship and events. My Saturday teaching schedule was more flexible this past year, which meant being able to join the St. Mark's Book Club. It has been refreshing to participate in some of the Taize services on Zoom and I've been a cohost for the Zoom coffee hour. I have filled a vacancy on vestry since this summer, serving on the Finance Committee and being the vestry liaison to the Stewardship Committee.

My vocation, avocation, and /or occupation... My vocation is mentoring and teaching adults who are interested in or already working for public and nonprofit organizations. I worked in city government, including ten years at the City of Chino, before completing a PhD in Political Science at Claremont Graduate University. I later worked as a consultant for the City of Chino and as Assistant to City Manager for Rancho Cucamonga before being a full-time faculty member at the University of La Verne in 2008. I'm currently Professor of Public Administration and Director of the Master of Public Administration program. I teach graduate courses in public policy, budgeting, statistics, ethics, and our master's capstone course. I'm also on the board of directors for a property tax consulting firm that serves most of the cities in the state. Gifts, skills, areas of interest, networks I have to share

My gifts are more administrative. In local government, I most enjoyed developing new programs so that they would be sustainable in the long-term. I also had a half-time administrative position at ULV in the past and chair our faculty budget committee. I'm active

in local government professional networks and also provide commentary to local and national media on election and government issues.

Other information that I would like to share. My work schedule varies from term to term, usually with a combination of evening and Saturday classes. I've been part of two amazing pilgrimages. One was to Iona, Lindisfarne, and northeast England. The other was to Wales and eastern Ireland. My perspective on church worship is very ecumenical. I've attended churches affiliated with other denominations and appreciate a wide variety of music. The Episcopal church and ELCA are home. Worship and church activities are welcome respites from committee and administrative work, so I turned down previous invitations to join the vestry. Because of the pandemic and transition with the school, it would be helpful to assist St. Mark's at this time.



Carol Morgan

When I became a member of the Episcopal Church and a member of St. Marks, I was very touched by the warmth of the welcome I received.

What I love most about St. Marks What I love most about St. Mark's is the wide variety of ministries available to help me grow spiritually and to reach out to the community in need.

My involvement at St. Mark's, the broader church, local community and beyond At St. Clare's Church, I was a Bishop's Warden, Bishop's Committee member, lector, counter, choir member, and stewardship committee member. In the broader church, I am the Secretary for the Los Angeles Diocesan Assembly of the Daughters of the King and a member of the Cursillo community. At St. Mark's, I am a member of the Readiness Task Force, the Past President of the Daughters of the King, the coordinator of the parish prayer list through the Daughters of the King, a member of the handbell choir, and a lector. I have recently agreed to serve on the new Capital Campaign Executive Committee.

Gifts, skills, areas of interest and networks I have to share with St. Marks I can offer the skills of administration, public speaking and organization. I can work with the details of a project as well as the larger picture. I prefer working on the implementation phase of a project rather than maintenance.

Other information I would like to share I am a widow, the mother of two adult children and the grandmother of two granddaughters. I will be retired in January 2021 and able to offer my time to St. Mark's.

Sharon Muehlbacher



When I became a member of the Episcopal Church and a member of St. Mark's Ed and I have attended St. Mark's for the last ten years. I was baptized as an infant and confirmed outside the Episcopal Church. I will go through the confirmation process with the Episcopal Church, with my confirmation by the Bishop in April 2021.

What I love most about St. Mark's I knew from our first visit that St. Mark's was a special place. I could feel the warmth, loving and non-judgmental environment. I really enjoy the thought-provoking sermons and interactions with other parishioners. St Mark's commitment to the Haiti Partnership, the Foothill Family Shelter, and other outreach programs shows the heart of the church.

My involvement at St. Mark's, the broader church, local community, and beyond I have been a member of St. Mark's Book Club for five years and have been a Coffee Hour Co-coordinator for the last two years.

My vocation, avocation, and/or occupation I recently retired from my position as a Math Lecturer at Cal Poly Pomona. I also worked as a mechanical engineer and environmental engineer before staying home with our boys.

Gifts, skills, areas of interest, networks I have to share I naturally lean towards organization/management roles. I could bring this inclination, as well as my work and life experience to the Vestry. I learn quickly and believe that I could contribute positively. I think working behind the scenes on the nuts-and-bolts operations of the church would be a good fit for me to contribute to our parish community.

"SERVANTS OF THE SPIRIT" 125TH ANNUAL CONVENTION OF THE DIOCESE OF LOS ANGELES

November 14 – 15 2020

This year's convention was very different, a lesson on electronic meeting and voting remotely. Although I missed the excitement of visiting with friends and all of the opportunities to go shopping and eating and in Riverside, it was much easier to follow the speeches and reports. The business of the convention was completed on Saturday, November 14, with Morning and Evening Prayer to begin and end the day. On Sunday, November 15, the convention Eucharist was shared on-line with the entire diocese.

We heard the usual reports regarding the business of the convention, declaring a quorum and establishing the order of business and various other reports to establish that the convention would be run properly. As usual, we voted for the different diocesan positions, including membership on the Commission on Ministry, the Corporation of the Diocese, and Director of Canterbury House among others. Some of these positions require being elected by a majority of Clergy and of Lay votes. The electronic voting was able to handle this issue and produce immediate separate tally sheets.

We heard from the Rev. Canon Kelli Grace Kurtz regarding Constitutions and Canons. There were no recommendations to change the Constitution. There were changes to Canon II, Canon III, Canon VI and Canon XVIII. These changes clarified the naming of Missions and Mission centers. You can find the full text of these changes on the Diocesan website, www.diocesela.org.

The Bishops' addresses were as always eloquent, passionate and spirit-filled. The Rev. Canon Stephanie Spellers, Presiding Bishop Michael Curry's Canon for Evangelism and Reconciliation and Creature Care delivered the joyful and exuberant homily for the Eucharist. "Be the Light, take risks and be brave." The message throughout the convention was to take risks, to get to know our neighbors, to get involved with each other, and to be Servants of the Spirit. Please go online to the Diocesan website, and read or listen to the talks and sermons – you will be glad you did.

Then came the budget. There was a huge drop in the Mission Share Fund income because of Covid. Some parishes have sorted out on-line giving and the MSF is recovering but not all parishes are back to pre-Covid levels. There is still a deficit and many measures have been taken to help the situation, adjustments in spending in all areas, but the days that unrestricted funds could be used have come to an end – that money has run out. In order to get back to a financial stable situation, the Diocese has started a Capital Campaign to be able to build a bridge to a sustainable financial future. I am sure we will be hearing more about that shortly. This and more information is available on the Diocesan website. Sign up on the website to receive diocesan news if you are not already on the e-mail list. A lot of good work is happening out there in the larger diocese!

Sincerely,
Kathy Walker Senior Delegate to Convention

DEANERY 6 ANNUAL MEETING

The minutes of the 2019 annual meeting were approved MSC.

- Treasurer's report: Susan Payne reported that we have 4973.09 in the bank. We have not spent anything since last year. Financials were accepted MSC
- **Dean's Report:** The Very Rev. Keith Yamamoto Thanked everyone for the hard work this year.
- **Program Group on Missions:** Rev. Fennie Chang, thank you for letting me serve on this Program Group. All Mission are struggling this year. All Missions will get what they have requested. 3 missions applied for development Grants and all of them will receive what they have requested.
- **Diocesan Council:** Rev. Mark Hallahan had nothing specific to report on except to reinforce what Canon Andy Tomat and CFO Rev. Michele Racusin reported about the Mission Share Fund. The main thing is because of the lack of funds there is a 1.2-million-dollar deficit in the Diocesan budget. If all parishes could pay at least 12% there would be a deficit. Lay Rep Jullie Mc Curdy agrees with what Rev. Hallahan has said. Encouraging Lay and Clergy to engage their congregations to up their Mission Share Fund.
- **New Business:** President, Treasurer, Secretary and Deanery Reps to Diocesan Council are all up for election. President Dale Biggs asked if anyone had any nominations for any of these positions.
- **Lay Representative to Diocesan Council:** Rev. Liz McQuitty from St. John's La Verne introduced Dorina Green she would like to be the Lay representative to Diocesan Council.
- **Clergy Representative to Diocesan Council:** Rev. Jessie Smith from St. Ambrose Claremont volunteered to be the Clergy Rep.
- Because no one volunteered or was nominated for President, Treasurer and Secretary these people will continue in these positions Dale Biggs President, Susan Payne Treasurer, Kathy Walker Recording secretary.
- Patricia Hernandez from St. Paul's Pomona has volunteered to be the alternate Lay Rep to Diocesan Council. Thank you, Patricia.
- **Amended By-Laws:** Kathy Walker explained that because of the different sets of bylaws we received the sets were combined, spelling was fixed as well as run-on sentences. Older amendments were incorporated and the language was modernized. MSC Tom Anderson, Jullie McCurdy. By-Laws to go to Diocesan Council for approval by the Diocese.
- **Laundry Love:** Jullie McCurdy reported that before Covid the owner of the laundromat was saying that it was not a good fit for them. The higher cost of electricity only added to the feeling. They have found a laundromat on Garey in Pomona and when Covid Pandemic is over, they would like to have funding from Deanery 6 again.

- **Camp Stevens:** Scholarship money has not been spent because of Covid. They have an online store to help provide some support. Camp Stevens is now open to day-use guests and weekend individual, group, and family retreats.
- Rev. Keith said that the Clergy meets on a monthly basis at Clericus. So, if there is further business they can be contacted to help with whatever is needed.
- **Closing prayer** Rev. Liz McQuitty

Meeting adjourned at 5:10 Pm

Respectfully Submitted,
Kathy Walker

October 11, 2020

Congregations present:

St. Mark's Upland

St. John's La Verne

Grace Glendora

St. John's La Verne

St. Thomas Hacienda Heights

Christ Church Ontario

St. Ambrose Claremont

St. Paul's Pomona

SR. WARDEN REPORT

What a year! On January 26th, the new vestry members were voted in and I became Sr. Warden. On January 31st (my birthday), Rev. Keith had his accident. We were very fortunate that Rev. Sally stepped up to accept liturgical duties and we had a great Jr. Warden, Julia Warren, and vestry members to help carry on the workings of the church. But then the Pandemic hit, and we could no longer have in-person worship. Julia took a big step forward and developed our wonderful in-spirit services. That effort has developed into a talented tech team. We were able to continue with Sunday services, Taizé, Lenten programs, Palm Sunday and Easter services. They may not be quite as satisfying as in the church services, but they are excellent and have kept us going.

Rev. Keith made a great recovery but then we had another disaster looming. The Headmaster of St. Mark's School, the school board and vestry had been struggling to keep the school going but the Pandemic was the last straw. It became evident that we could no longer support it and so the vestry made the very difficult decision to close it.

All of this in one year but St. Mark's continues to be a vibrant, faith filled community. Blane Abernathy, the choir, and Praise Band have continued to enhance our services. The Daughters of the King continue to take on the daunting task of praying for everyone on the prayer list which grows every day. We have had several Zoom parties. The book club still meets. We had Blood drives. We have a great team led by Kate Flannery looking out for our well-being and planning our return to in person services. The Preschool is in operation. We have continued to support Foothill Family Shelter and TOUCH. The Breakfast Baggers and Girls Friendly Society are active. The Building & Grounds, Finance and Worship committees continue to meet and take action. And we had beautiful Advent & Christmas services. What would we have done without Zoom, Facebook, and YouTube?

Thank you to everyone who has made this year so exceptional in spite of all the difficulties. And thank you for your continued financial support. It is truly appreciated. If we can accomplish all of this in a year like 2020, I believe we are capable of great things in the future.

Peace,
Kay Alexander, Sr. Warden

COMMITTEE REPORTS

BUILDINGS & GROUNDS

Our Building and Grounds Committee continued to hold meetings on zoom during our time away in this crazy year. We meet on the second Tuesday of the month usually at 11am. We have an agenda that has New and Old Business that we address. The list of projects we go over and report on their progress or completion. This committee looks after the whole facility of St. Mark's including the Rectory.

The Building and Grounds Committee members are Co-Chair Kathy Walker, Kate Flannery, Chris Watson, and Natalie Dunlap. The Rector, Keith Yamamoto and the Senior Warden, Kay Alexander attend the meetings when their schedules permit. I would like to thank our

committee for all the time that they put into the meetings. It is the stuff that gets done that does not go into any report it just gets done. Thank You.

We began 2020 not in the same conditions that we all are now with COVID-19. Some of the projects still got completed but there were some that did not. The Lee Harris memorial area that has to two Crypt Myrtle planted is one of the projects we thought it could be done in the fall, but it still is postponed until a later date. One of the projects that we still could do was the trimming of all our trees on campus. We were already on a schedule to trim some trees each year, but it was decided to have all the trees trimmed at one time in the situation we are facing with the pandemic. Also, trees were trimmed at the rectory. Other projects to mention are, we upgraded our burglar alarm system with Mijac Alarm Company for all three buildings and our phone system had a change, also for all three buildings.

All the rental programs like Youth Champion Sports (Karate), Pacific Youth Sports (cheer leading, gymnastics/tumbling) and any potential rentals were and still are cancelled until further notice.

One program that we excelled in was our Red Cross Blood drives that we hosted in our parish hall. All the drives are put on by the Red Cross and they clean/sanitize before the start of any blood drive and then do the same when it is over. Everyone was required to wear a face covering and social distance. Prior to beginning temperatures were checked and self-screening form signed. Our first blood drive was held on July 15th during the week and was very well attended. It was followed by our second blood drive on a Sunday on August 8th. our third drive was hosted on September 16th during the week. I would like to thank some of the volunteers that helped make St. Mark's blood drive successful and run smoothly, Kay Alexander, Chris Abernathy, Connie Williams, Cheryl Hunley and Carol Morgan.

There are still projects that we will need to start and some that we will need to finish completing. Our campus and buildings still require a lot of attention and maintenance. This report just touched on a few of the bigger things that need to be done. There are others too. We still are working from the list prioritized by the committee. Once we get back into in person stuff again, I will bring the list out in the parish hall for all to see. It will by my hope that someone, anyone will look at the list and check if there is something that they can personally fund, even if in only a small way.

Thank you again for all who have helped make St. Mark's a beautiful place to worship and learn in this virtual environment.

Respectfully submitted,
Dale Biggs
Building and Grounds Co-Chair

CHRISTIAN EDUCATION

We would like to recognize the work that the following people have accomplished:

Julia Warren for keeping St. Mark's connected by computer; Rev. Sally Monastiere for filling in when needed; Kimberly Cortner for all her work with Daughters of the King; Guen Vinnedge, Lisa Drew, and Susan Mackall for their work with Sunday School; Rob Garretson and Julia for

their work with the Youth Group and Jana in her capacity for working with New Members and Confirmation; Rosalyn Foster for her work with the Girls Friendly Society.

A Sunday School Survey was run by Lisa Drew and Susan Mackall. Twenty-four Surveys were sent out and five were returned. The five said they would prefer to wait for the church to open rather than participating online. This was because the children had so much Zoom during the week.

As we go forward in 2021 any person who would like to volunteer to possibly run a Zoom online Sunday School Program to be developed can leave their name at the St. Mark's Office.

Respectively submitted,
Edwina Golightly and Larry Shade

FELLOWSHIP SOCIAL EVENTS

During this 2020 "year of the virus", the Fellowship Committee has worked diligently to keep in touch with our church members. The committee was able to hold the annual Shrove Tuesday Pancake Supper. The event was attended by 80 church members. It was to be the last event that would be held in person.

Fellowship went virtual in July and held monthly fellowship events on Zoom for the remainder of the year. These events averaged 10-15 people.

Events included:

July 25 - St Mark's Zoom BBQ. Participants shared favorite BBQ dishes/ recipes and watching a video of monuments from past St Mark's Picnics

August 29 - St Mark's 110th Birthday Party. Bake or buy a cake/cupcake and add a candle as we sang Happy Birthday to our church. The event included a video, "110 years of St Mark's" by Betty Farrell and Chris Watson.

September 26 - St Mark's High Tea. Participants were encouraged to decorate their space for High Tea and show off some of your favorite tea cakes or sandwiches all while watching a short video on English Tea customs.

October 24 - St Mark's Halloween Party. Participants Showed off decorations, costumes, and carved pumpkins. Attendees joined in our Monster Mash video and enjoyed a video of past Trunk and Treat events.

November 21 - St. Mark's Virtual Painting Party. Participants signed up in advance for an afternoon of painting a Christmas scene while enjoying their favorite beverage.

December 19 - St. Nicholas Day/Christmas Party. Participants shared their Christmas decorations, tree, and favorite cookies while watching a video of past Advent/St. Nicholas Dinners. The event was capped off by a visit from Santa and Mrs. Claus.

Respectfully submitted,
Susan Mackall & Betty Farrell
Fellowship Co-Chairs

FINANCE

The church operating fund ended the year with a deficit of \$37,500, an improvement over the budgeted \$51,800 deficit. This was helped by increased donations received in December.

The building fund received a large donation from an anonymous donor who requested that it be used to pay down the building fund loan. This money will be applied as requested in the next couple months.

The church operating fund budget for 2021 shows a deficit of \$227,000. This may change as we learn how a full year without an active school presence affects our expenses and income. The closing of the school coupled with the COVID closure is causing the increased deficit for the church. The church is absorbing facility costs that were previously shared by the school. If you have not yet pledged and are able to do so, your prayerful pledge is desperately needed.

Respectfully submitted,
Ken Drew,

St. Mark's Church 2021 Budget

Account	Description	2020 budget	2020 actual	2021 budget
Income				
	Church Pledge Income	\$288,165.00	\$266,034.16	\$286,454.00
	Designated Funds	\$2,800.00	\$176.06	\$3,000.00
	Other Income	\$5,700.00	\$2,353.83	\$2,350.00
	Total Income	\$296,665.00	\$268,564.05	\$291,804.00
Expense				
	Rector	\$116,277.17	\$102,190.52	\$115,509.17
	Other Staff Costs	\$90,406.60	\$80,625.91	\$167,439.21
	Outreach	\$32,400.00	\$31,926.13	\$33,448.04
	Office Supplies	\$16,100.00	\$14,453.59	\$32,230.08
	Membership Incorporation	\$2,550.00	\$1,067.02	\$6,913.17
	Worship	\$8,300.00	\$5,595.08	\$3,325.00
	Parish Life	\$8,175.00	\$267.04	\$3,300.00
	Christian Education	\$5,210.00	\$743.36	\$2,350.00
	Maintenance/Utilities	\$51,600.00	\$56,401.78	\$119,213.82
	Finance & Stewardship	\$17,500.00	\$12,750.41	\$35,159.90
	Total Expense	\$348,518.77	\$306,020.83	\$518,888.39
	Net Income	\$51,853.77	\$37,456.78	\$227,084.39

St. Mark's Building Fund 2021 Budget

Account	Description	2020 budget	2020 actuals	2021 budget
Income				
	Pledge Revenue	\$47,490.00	\$42,972.92	\$18,760.00
	Designated Donation		\$139,816.49	\$0.00
	PPRRSM - School (Preschool)	\$6,000.00	\$4,500.00	\$0.00
	Loan Payment - School (Preschool)	\$55,160.00	\$33,744.84	\$0.00
	S/T Maint - School (Preschool)	\$21,860.00	\$14,751.62	\$0.00
	Rental Income - Facility Use	\$0.00	\$255.00	\$200.00
	Total Income	\$130,860.04	\$236,040.87	\$18,960.00
Expense				
	US Bank Loan	\$84,865.32	\$71,459.34	\$84,865.32
	Reserve PPRRM Account	\$9,000.00	\$0.00	\$3,000.00
	Repairs & Maintenance	\$41,000.00	\$17,975.83	\$35,000.00
	Total Expenses	\$134,865.32	\$89,435.17	\$122,865.32
	Net Income	-\$4,005.28	\$146,605.70	-\$103,905.32

READINESS PLANNING

The Readiness Planning Taskforce was created in July 2020 to respond to the COVID-19 pandemic. The members of the taskforce and their assignments are: Kate Flannery – Chair and documentation/legal, Betty Farrell – office/restrooms, Adam LaMunyon – preschool, Yawen Li – classrooms/library/community access/website information, Carol Morgan – safety/personal protective equipment (PPE)/sanitizing, Guen Vinnedge – parking/signage, Kathy Walker – preparation/operation of the physical plant, and Joan Watson – liturgy/worship. The Taskforce also benefitted from the knowledge and recommendations of several consultants in the parish.

All state, county, diocesan and local ordinances were researched to prepare policies for our use of the campus during the pandemic. Outside groups were required to follow these protocols when requesting to use the campus facilities.

The use of the parish office during the pandemic was surveyed. New protocols were established for receiving visitors and cleaning restrooms. These protocols included taking temperatures and completing a self-screening form by employees and visitors to the campus. Protocols were also put in place for handling potential cases where an employee or visitor acquires COVID-19 or is exposed to the coronavirus.

We conducted a parish-wide survey of the feelings and concerns of parishioners regarding returning to an in-person worship service.

A professional safety audit was conducted on the church campus by Charlie Dunlap of Front-Line Sales, and we received recommendations for sanitizing and PPE. Sanitizing and PPE supplies were purchased for use in the office and at any in-person event.

The church narthex, sanctuary and parish hall were cleared of all loose materials.

Reminder stickers about wearing face masks, handwashing, and physical distancing were installed on the office door and restroom mirrors.

Preschool staff and parents were reminded to conduct all business in the preschool building rather than the office. Parents were also reminded to physical distance in the parking lot.

We successfully offered several instances of Drive-By Eucharist where parishioners picked up Eucharist wafers from their cars on Saturday mornings. An in-person worship service was offered on October 31 with about 50 in attendance. All safety protocols were implemented for these events.

The Taskforce suspended their activities and meetings in November when the state implemented a Stay Home Order.

Respectfully submitted,
Kate Flannery, Chair
by Carol Morgan

STEWARDSHIP

Committee Membership: Co-Chairs John and Vicki Levario, Rev. Keith Yamamoto, Ken Drew, Marcia Godwin, Katherine Abdolhosseini, Yawen Li, Carol Morgan, Barbara Harris, Natalie Dunlap

The Stewardship Committee will change from a Fall Campaign to a year-round functioning committee effective January, 2021.

Pledges for 2020: 96 pledges submitted totaling \$234,495.

Pledges for 2021: 82 pledges submitted totaling \$ \$255,764.

The work of the Stewardship Committee has been centered on a fall campaign to inspire gift giving for the coming year. The Stewardship Committee focus will be broadening to include fundraising, gift giving, the 1910 Legacy Society, yearly pledges and a new capital campaign. We plan on providing communication of the financial status of the church throughout the year. There will be information provided on including the church in estate planning.

Pledges are accepted year-round. Please contact the church office at 909-920-5565 to speak with the Business Manager, Katherine Abdolhosseini, to pledge for 2021 or use the on-line link found on the church website: [Donate \(stmarks-upland.org\)](https://stmarks-upland.org). If you have any questions, please contact Katherine Abdohosseini at stewardship@stmarks-upland.org .

Submitted by,
Vicki & John Levario, Co-chairs

PRESCHOOL TASK FORCE

A Preschool task force was formed shortly after the closure of the St. Mark's Episcopal School. Its charge was the reopening of the Preschool during the Covid-19 shut-down.

The original task force members appointed from the School Board were Canon Gisele Tackoor, Jay Chok and Adam LaMunyon. Other early-on participants were the Rev. Dr. Karri Backer and Rev. Sally Monastiere who assisted with the formation and organization of the task force. Kay Alexander, Sr. Warden of the Vestry, is an invited guest. One special meeting was held with the former Preschool teachers.

The task force recommended to Rev. Keith Yamamoto that Ms. Jackie Wilds continue in her role as Interim Director.

Ms. Jackie contacted the San Bernardino Childcare Licensing and reviewed the CDC guidelines. Conversations were held with Canon Serena Beeks. Appropriate PPE and cleaning costs were analyzed. Adhering to the protocols of the CDC/Licensing, the Preschool opened in the summer with an enrollment of a dozen students.

Outside instructors for classes such as karate and music were cancelled as precautionary measures. Comparable extra-curricular activities were organized for the children and taught by the Preschool teachers.

The summer session was a success! A decision was made to continue in-person instruction in the Fall/Winter with the expectation enrollment would increase.

The current enrollment is 20 students with the expectation of 3 additional children to attend in March 2021. Per Jackie, "the families are happy to be back."

Recently the Task Force became St. Mark's Preschool Board. Efforts to draft new by-laws for the Board are underway. The board obtained membership to NAES -National Association of Episcopal Schools. An invitation has been extended to a Preschool parents to join the Board.

Meetings with Katherine Abdolhosseini, Ken Drew and the Finance Committee to discuss the Preschool's financial status are ongoing. The Vestry approved sharing the expenses with the Preschool. The Preschool sustains itself by paying for direct costs such as salaries/benefits. Ms. Abdolhosseini submits monthly financial reports.

The Preschool participated in two Church Fellowship activities - Halloween Zoom Party and Christmas with Santa and Mrs. Claus.

The Preschool is a ministry of the Church. It requires the full support of the parishioners and the wider community. There is a need for stronger outreach efforts to market the Preschool. Currently Facebook photos, an outdoor banner, an informational brochure, and word of mouth are the only means of outreach. The Ash & Dash 2021 swag bags containing boxed crayons and informational brochures are compliments of the Preschool.

The annual Rodeo Roundup fundraiser will be held on February 5, 2021. Financial gifts of any amount are appreciated.

Recently one member, Adam LaMunyon, submitted his resignation from the Board. Many thanks to Adam for his dedicated service over the past year. The search for a new church member to join the Preschool Board will begin immediately.

All meetings are conducted via Zoom on the third Thursday of the month at 6:30pm.

Respectfully Submitted,
Canon Gisele Tackoor, Board Chair
Jay Chok, Board Member
Jackie Wilds, Interim Preschool Director

SOCIAL MEDIA & DIGITAL COMMUNICATIONS

At the beginning of 2020, the parishioners who are responsible for maintaining St. Mark's digital presence met to establish goals for our online platforms and create a plan for enhancing our digital communications. Much of this planning was focused on supporting our extremely successful 2020 Ashes to Go event.

When the pandemic began in mid-March of 2020, a much more urgent need for reliable and consistent online communication arose. Over the last 12 months, we have increased our active posting to our YouTube and Facebook pages, and we have migrated and updated our parish website which has resources for the parish and community that are updated on a regular basis. Many thanks to Barbara Harris and Natalie Dunlap for their work in overseeing the website migration. We now broadcast our in-spirit worship service to all three platforms each week and update our YouTube channel with Wednesday night Taizé worship services that happen on Zoom.

We will continue to use all of these platforms to make our worship services as accessible as possible. We have established a new sub-committee of the Worship Committee and Social Media + Digital Communications committee which is called the Digital Media Ministry. This new team oversees weekly worship services and necessary video and audio components. Members of this committee are Landon Abernathy, Bob Mattus, Barbara Harris, Chris Watson, Andrea Griffin, Rev. Keith Yamamoto, Jana, and myself.

Rob Garretson has continued to keep our digital marquee in the front of the church updated. Barbara Harris, Canon Gisele Tackoor, Rev. Keith Yamamoto, and I have been updating Facebook and Instagram with parish, preschool, and community outreach information each week. If you have any questions about our online presence, or would like to get involved, please email socialmedia@stmarks-upland.org

Respectfully submitted,
Julia Warren, Junior Warden

VESTRY AFFAIRS

The Vestry began 2020 with our New Member Vestry Orientation in February which I facilitated. We welcomed new members Jay Chok and Larry Shade. All members of the vestry attended and participated in this training session.

In March I attended the Diocesan Ministry Fair along with two other vestry members and parishioners. The Ministry Fair which took place at Campbell Hall offered various workshops to equip leaders in our diocese with information and resources to help us better serve our congregations and communities.

The vestry begins the process of determining prospective new vestry members in the Fall. I reviewed with the vestry the leadership qualities to look for in a prospective member. Vestry Discernment Meetings were held in October and November and were open to all parishioners with an interest in learning about being on the vestry. The four candidates for 2021 were approved by the vestry to stand for election at the annual meeting.

Respectfully submitted,
Andrea Griffin

MINISTRIES

ACOLYTES

Acolytes are the members of St. Mark's Parish ranging in age from 8 to adults who assist with worship service. They serve as examples for worshippers, leaders of the congregation during the service, and assistants for the clergy and lay ministers. Acolytes participate in all phases of the rites, most commonly by carrying the Processional Cross and Torches, the Gospel Book, and banners, and by helping to set and clear the Altar for Communion.

This year's acolyte participation was cut short in March when in-person services were suspended due to the pandemic. Despite all of the restrictions, St. Mark's provided a handful of opportunities for acolytes to be present in the community, including serving as "extras" in our Advent in-spirit worship services.

The "Acolyte of the Year" Award was presented to Rachel Holbrook and Berlin LaMunyon for their extraordinary service to God and St. Mark's as acolytes. The service of the acolytes directly highlights the tenets of our mission statement which states, "We are Eucharistically centered... and welcome all people into the worship and life of St. Mark's.

For information regarding service as an acolyte, please contact the Nora Harris at acolytes@stmarks-upland.org.

Respectfully submitted,
Nora Harris

ALTAR GUILD

The 2020 Altar Guild was composed of the following four teams with one member assigned as a team leader:

Team 1	Team 2	Team 3	Team 4
Kathy Walker	Ann Porter	Judy Shather	Kay Alexander
Kate Flannery	Chris Abernathy	Linda Collins	Nora Harris
Edna Silver	Joan Watson	Alice Lichti	Barbara Harris
Cheryl Ward	Sola Oduyemi	Connie Otis	Cheryl Hunley
Alma Zook	Connie Williams		

The Altar Guild cares for the sanctuary and its furnishings and prepares the setting for the worship by providing the necessary materials needed for each service. The Guild attends to the bread, wine, silver, brass, linens, vestments, altar hangings, and candles. Each team works once every 4 weeks to prepare for the Sunday and other services. There are 2 work mornings a year (before Christmas and Easter) when all members participate together in polishing and cleaning the church and its furnishings. The ministry of the Guild supports the Saint Mark's Mission Statement and Tenets by preparing a Eucharistically centered setting for all members

to embrace Christ as the center of our lives and by participating in a consistent stewardship effort to tend and beautify the church. We are always seeking and welcoming new members. The only requirement for becoming a member is the willingness to help provide the above services. Since it is a team effort, members are assigned to a team and provided "on the job" training. We would like to thank everyone especially Linda Collins and Alice Lichti who have resigned. Anyone interested in becoming a member should contact Ann Porter or Kathy Walker at altarguild@stmarks-upland.org

Respectfully submitted,
Ann Porter and Kathy Walker

BIRTHDAY CARD MINISTRY

Coordinator: Lisa Drew

Card Ministers: Gail Dean, Evangeline George, Kathy Kiehl, Connie Otis
The purpose of this ministry is to remember all church members on their birthday with a birthday card.

Our ministry supports the mission and ministry of St. Mark's as follows:

- *We embrace Christ at the center of our lives...loving ourselves and each other as Christ loves us.*
- *We welcome all people into the...life of St. Mark's*
- *We offer a network of support which encourages pastoral care by parish members.*

Birthday card ministers take turns sending cards to church members whose birthdays occur in a particular month. We enjoy letting church members know that St. Mark's remembers them on their birthday. Keeping our birthday list current is always a challenge, and if you or another family member are not receiving a birthday card, please contact me directly and give me the correct information.

Birthday card ministers are people with legible handwriting and time to sign cards, address and stamp envelopes, and mail cards over a month-long period. If interested in being a birthday card minister, please contact me. For further information, contact Lisa Drew cards@stmarks-upland.org

BOOK CLUB

It has been a difficult year for everyone. The St. Mark's Book Club was no exception. When the year first started, we had no idea that the word sequestering would mean something more than what a jury did, and masks and social distancing would become vivid words in our daily vocabulary. We were able to have two in-home meetings in January and February, where we met at Sally Drake's and Marion Steese's houses, respectively. In March, we didn't know what we were going to do other than learn how to Zoom and have our meetings that way.

Sue Andrews, the facilitator, learned how to conduct our meetings on Zoom, but unfortunately, due to many reasons, we lost approximately half of our members. That doesn't mean we lost them permanently, but only to the Zoom technology venue. Many have kept in touch and wanted to be informed of the books we have been reading, the ones we discussed without them. About half of our membership on average (eight) have been attending the Zoom meetings for our discussions.

Since the Zoom meetings have continued in 2021 for now, until further notice, it was decided at our January meeting that we would not meet in person until everyone got a vaccination.

Here are the lists of books we read last year.

Respectfully,
Sue Andrews

2020	BOOK TITLES	AUTHOR'S NAMES
JANUARY	The Midwife	Jennifer Worth
FEBRUARY	The Dalai Lama's Cat	David Michie
MARCH	CANCELED DUE TO	COVID
APRIL	La Grande Therese	Hilary Spurling
MAY	Undaunted	Jackie Speier
JUNE	Talking to Strangers	Malcolm Gladwell
JULY	The Salt Path	Raynor Winn
AUGUST	Where'd You Go, Bernadette?	Maria Semple
SEPTEMBER	The Rise of the Rocket Girls	Nathalia Holt
OCTOBER	Bel Canto	Ann Patchett
NOVEMBER	The Exiles	Christina Baker Kline
DECEMBER	Living Buddha, Living Christ	Thich Nhat Hanh

BREAD BAKERS (STE. HONORÉ)

The purpose of the St. Honoré Guild is to provide fresh baked communion bread for our services. Bakers baked loaves for both the Wednesday School Eucharist and Sunday Services until we were no longer able to hold in-person worship. Members of the guild include Lisa Drew, Barbara Harris, Emily Harris, and Nora Harris, and Connie Williams. This year saw the curtailing of fresh baked loaves because of COVID restrictions. We hope that as we return to in-person, we may also resume our ministry. We are always looking for new bakers, novice or experienced. Our bread recipe has been passed down from our wonderful mentor, Patsy Minney who led the bakers for many years. If you would like to try your hand at this rewarding ministry, please contact Barbara Harris at breadbakers@stmarks-upland.org. We will train!

Respectfully submitted,
Barbara Harris

COUNTERS

Well, we got through 2020, whew! Because of the restrictions on us old folks, we had a couple of substitutes for a few weeks. Nora Harris and Jana jumped in and helped until the regulars could get back to work. They did a great job with a little training and on short notice. Thank you very much.

We are now back to our regular schedule and with the Covid protections in place we are getting the job done. Thank you all for being flexible. Our counters are Kathy Walker, Ken Drew, Ann Porter, Barbara Nalbach, Chris Watson, and Canon Serena Beeks.

Respectfully Submitted,
Kathy Walker

EUCCHARISTIC VISITORS

This was an especially challenging year for Eucharistic Visitors due to the pandemic. However, we did manage to maintain contact with our 14 church members who are living in Assisted Living Homes, or who are infirmed or frail, by sending cards and making phone calls and offering prayers. It is our hope that soon we will be able to resume in person contact and home Eucharistic services. Our visitors are John Flasher, Kimberly Cortner, Linda Collins, Edwina Golightly, and Rev. Keith Yamamoto.

Respectfully submitted,
Christina Abernathy – Andrea Flasher, co-chairs.

FLOWER GUILD

Members: Canon Serena Beaks, Natalie Dunlap, Myrna Dole, Christy Hyder, Sylvia Ochoa, and we are currently training Barbara Nalbach.

The Flower Guild supports the Mission Statement of the Church by welcoming help from all parishioners who wish to donate their time and creative talent. It is our goal and desire to have sponsors for altar flowers all 52 weeks of the year. Please look at the chart in the Parish Hall and sign up to honor a birthday, an anniversary, or to remember a person or event. Dedications for altar flowers are published in the Sunday bulletin.

When a person signs up to sponsor the altar flowers, to commemorate a special person or event in their lives, we ask that they make a financial donation in the amount of at least \$100 to help cover the cost of the flowers and necessary supplies. Supplies include; oasis, vases, urns, baskets, pedestals, easels, Floral Life, spray bottles, watering cans, floral tape, ribbon, wire, shears, clippers, trash bags, storage containers, buckets, and a broom. We budget very carefully so we have funds for all the support supplies and fresh flowers that have become increasingly expensive.

The Flower Guild makes Sunday alter arrangements, several memorial service arrangements, the Advent Wreath, Christmas decorations, Easter decorations, hand-out flowers for Mother's

Day, school graduation service alter flowers, Blue Christmas, and donate plants/flowers to 14 shut ins. The planter to the west of the doors with the lion topiary is a future project to be planted with clippings from the east succulent garden. We have purchased 2 new Christmas trees and new lighted garland to replace the old ones, and this year we plan on replacing more old Christmas trees as needed.

This year during COVID-19 this ministry was put on hold for the most part. In October, the Advent Wreath fixture was repaired by Ken Andrews. Canon Serena Beeks decorated the advent wreath and made a Christmas arrangement that was used for filming Advent/Christmas services. Our members took part in reciting The Lord's Prayer to be used in a Sunday service. We did not finish training Barbara and we will continue her training as soon as it is safe to do so.

The only requirement for membership is a desire to participate in floral arranging and the enjoyment of decorating the church for special services. Additionally, one must be willing to donate time on occasional weekends and have the ability to go to the local wholesale floral supplier to get the flowers, where we have established charge accounts. Any parishioners, male or female, individuals or teams, are welcome to join this guild. Newcomers can train with existing guild members. There is no financial cost to be a member of the Flower Guild. We would love to have additional members.

Respectfully submitted,
Christy Hyder (Flower Guild Chair)

HAITI PARTNERSHIP

1. Name of Small Group Ministry: Haiti Partnership
2. Leaders and Titles: Canon Serena Beeks, Kathy Walker, Denise Gideon, and Guen Vinnedge
3. Membership: All members of the church/school/preschool community who have traveled to Haiti, supported the partnership through contributions of funds or gifts for the partners, or who have prayed for the community of St. Andre's Church and School, Trianon, Haiti. In 2020, Canon Serena Beeks visited Haiti in January. No St. Mark's members visited St. Andre's this year.
4. Mission Statement or Description of Ministry: A group from St. Mark's usually makes an annual visit to St. Andre Episcopal Church and School in Trianon, Haiti (contingent upon conditions in the country), with the goal of building deeper friendships and connections. Fundraisers and collections of goods are occasionally held to support the work of St. Andre's School, which provides an elementary education to the children of subsistence farmers.
5. Indicate those portions of the Parish Mission Statement and/or Tenets that demonstrate how this mission or ministry supports the mission of St. Mark's or promotes a community of grace: ... *to struggle for social justice*. Before the devastating earthquake of 2010, Haiti was already the poorest country in the Western hemisphere in terms of material goods. However, the Episcopal Diocese of Haiti is the largest diocese in our church, and Haitians have much to teach us about leading faithful, hopeful lives. As we hope to redress the material balance in a small way by making it possible for this little community of Haitian children to receive an

education, we also hope to grow spiritually by learning from the example of our Haitian friends.

6. Share the highlights, hurdles, and hopes of the year 2020:

In January of 2020, a "Haiti table" during Coffee Hour was successful in raising money for St. Andre's. Serena Beeks delivered a check for St. Andre's during a trip to visit other schools in Haiti. These funds provided for teacher salaries and the continuing operation of the school. Before the pandemic, the annual partnership visit in February had already been cancelled for the year due to ongoing protests and uncertainty in Haiti. In April, we received word that Emmania, a high school student who had attended St. Andre's and who was accompanied by Denise Gideon's For A Reason nonprofit, was sick with flu-like symptoms. Emmania died shortly after, it is presumed due to Covid-19.

When Saint Mark's School closed in June of 2020, the last graduating 8th grade class and the Student Council contributed generous funds to St. Andre's. A check to support the continuing operation of St. Andre's school was sent in June using a missionary air service out of Florida. A hurdle for the partnership going forward will be the closing of Saint Mark's School and the resulting decrease in financial support for St. Andre's.

In Haiti this year, schools were closed off and on because of civil unrest and Covid-19. Students attended school in the summer and were able to complete the 2019-2020 school year by the first part of October 2020. The 2020-2021 school year began at the end of October.

Thanks to parishioners who regularly donate to the Haiti fund as well as special donations made during the outreach spotlight in November and December, another check to support the continuing operation of St. Andre's will be sent in early 2021.

7. Describe the process by which someone could become a member of your small group ministry. What would they need to know, do, or be? Is training or study required, and how does one acquire it? Is there a cost involved?

Anyone who is interested in this effort is welcome to help with the support of St. Andre's. St. Mark's has a fund for St. Andre's to which funds may be contributed at any time, and the balance is sent to Haiti on a regular basis. Write "Haiti" in the memo line of any check donations. Those interested in travel to Haiti should see Guen Vinnedge or Canon Serena Beeks. It is recommended that travelers be in good health, able to cope with heat and some walking, and prepared to be flexible with respect to the availability of electricity, hot water, and so forth. Cost of the trip is usually around \$1500 per person, including air travel from Los Angeles.

8. Provide the contact information for the Ministry Leader or other designated contact person: Guen Vinnedge haiti@stmarks-upland.org

LECTORS

In normal time, the Lectors have read the First Testament and the New Testament readings during both 8.00am and 10am services every Sunday and also the prayers of the people. This year has been different, and many folks have participated in reading many parts of our

services, whether in person, on Facebook-live, or on Zoom gatherings. Thank you all for your contributions.

Participants have included:

Adam LaMunyon	Jay Chok	Luke Beardsley
Aiyana Harris.	Yawen Li	Kate Beardsley
Alma Zook.	Joan Watson	Sue Andrews
Barbara Harris	Karin Brown	Alice Lichti
Berlin LaMunyon	Karis Adams	Barbara Nalbach
Bob Mattus	Kay Alexander	Edwina Golightly
Can. Gisele Tackoor	Ken Andrews	Blane Abernathy
Can. Serena Beeks	Kimberly Cortner	George Roleder
Carol Morgan	Landon Abernathy	Skip Arjo
Chris Watson	Larry Shade	Can. Clare Bangao
Christine Abernathy	Laura Schindler &family	Sue Derickson
Dr Jim Brown	Linda Gomez	Margaret Vinnedge
Ellen Skivington	Nick Adams	Mike Dole
Emily Harris	Nora Harris	Sally Drake
Eva Harris	Phil Quaranta	John Kozyra
Guen Vinnedge	Rob Garretson	Gavin Schade
Jana	Sally Beardsley	And others

Respectfully submitted,
Chris Watson

MEN'S BREAKFAST

The 2020 year for Men's Breakfast goes had its challenges already with finding hosts for the meal. We were only able to meet in January and February. And then in March all stopped because of the COVID-19 virus. Looking forward, I'm not sure where or how this group might carry on. There will certainly be discussions and guidelines, or protocols laid out for safe gatherings.

When we do meet all men are welcome to attend our breakfasts. The breakfast is hosted on the second Saturday of the month at 8:30 AM. Normally we begin in September with the kickoff breakfast hosted at the Rectory. We end with the second Saturday in May.

In the past, volunteers are asked to host the breakfast in their homes. This is becoming less frequent and we meet in our parish hall for a "potluck" bring your favorite dish. More than three decades ago when this group started, the meeting displayed The Colonel's Hat was on the table for donations to defray the cost of hosting the meal. Now it has been renamed the Ulrich Hat. His black hat is now that tradition.

We would like to thank all the hosts of 2020 for their time and generosity for the breakfasts.

Thank You All!!
Dale Biggs & Larry Shade

MUSIC MINISTRY 2020

I am nearing completion of eight years as church organist and music director for St. Mark's Episcopal Church, which will be on May 15 on this year. I also completed 5 years as chapel organist and music director for St. Mark's School at the time of its closure in July due to Covid-19. I would like to express my thanks to Rev. Dr. Karri Backer, head of school for kindness and support upon the closing of the school.

St. Mark's Praise Band: I'm very thankful for the opportunity to work with the members of the Praise Band. However, due to the pandemic, the group was not able to play together after March. The band began to record again in August and led music for worship services throughout the remainder of 2020, including special services in Advent and Christmas. Since recording, they have provided anthems, solos, duets and instrumentals. The recordings have been well engineered. Their reflection music has been exceptional and added a lot to our "in spirit" worship, when following the spoken word. Many thanks to Andrea and Jim Griffin, Barbara and Lance Farr, Laura and Michael Schinler, Rob Garretson, Theresa Gillette, Jana , Garrett Kenehan and Greg Hewgill.

St. Mark's Handbell Choir: We began 2020 with a strong group and were able to ring a few beautiful pieces before Covid-19 struck in the middle of March. Since then, we have been meeting over Zoom for our "practice" sessions every Wednesday. Before the last uptick in the virus, we were able to rehearse together outside the church using antiseptic and masks and maintaining an 8-foot distance between each ringer. We have continued our meetings on Zoom to share YouTube performances, study handbell musicianship, terminology and techniques and using music excerpts. Many thanks to current members: Kathy Osterkamp, Bob Mattus, Chris Watson, Carol Morgan, Linda Collins, Edwina Golightly, Natalie and Charlie Dunlap, Yong Muhn, Janie Berch, Julia Warren.

Choristers: Choristers were about 12 members strong when Covid-19 forced the group to stop in late March last year. The group continued to make appearances in January and February in worship, singing in the loft in the front row in front of the choir. Choristers were not able to start up again before the closure of the school in June. The group began again in the fall over Zoom with about 3 or 4 members and has risen to about 8 members this past month after Christmas vacation. We hope to be able to record a few pieces in the coming months. Meanwhile, we continue to meet and sing together on Tuesday afternoons on Zoom.

St. Mark's Choir: There are currently about 20 active choir members. Sopranos include Kathy Walker, Kathy Osterkamp, Nora Harris, Betty Nelson, Lisa Drew, and Julia Warren. Altos include Margaret Vinnedge, Christina Abernathy, Canon Serena Beeks, Barbara Nalbach and Alma Zook. Tenors include: Ken Drew, Peter Drew, Yong Muhn, Roger Geisler and Barbara Harris. Basses include Chris Watson, Wole Adegoke, Landon Abernathy and Nick Adams. Once we were impacted by Covid-19 in March, we suspended rehearsals for a few weeks and then began practicing over Zoom. Rehearsals have continued to the present. The choir has recorded

several anthems and hymns for services which have been broadcast via Facebook and YouTube from June through December of this year. Plans for continued recording have been made through Easter of 2021. Special programs continued through 2020, including Advent Lessons and Carols and the Christmas Eve Overture and Candlelight Service. I wish to give special thanks to our music engineers: Barbara Harris and Julia Warren, who have made all of this recording possible through Covid-19.

Taizé Worship Ministry: Having begun Taizé Ministry on June 1, 2014, we are well on our way to completing 7 years at St. Mark's. Taizé gets its name from the ecumenical monastic community in Burgundy, France where this form of worship began several years ago. I would like to thank Kimberly Cortner, Cheryl Hunley, and Chris Abernathy for their dedication and hard work in support of this ministry. Once again, I'd like to express my gratitude to the fine musicians who have given of their time and talents so graciously to the Taizé ministry in 2020: Rob Garretson, Bob Mattus, and Garrett Kenehan. I am also thankful for the many individuals who support Taizé ministry by reading scripture and prayers. Taizé services have been running continuously on Wednesday evenings throughout the year at 7:30pm except for a few days on or near the holidays. Our services have been running on Zoom since March due to Covid-19. I am especially thankful for Julia Warren, our engineer, who has made the Taizé services possible to the present time.

A Sincere Thank You: I would like to offer my sincere thanks to Barbara Harris, Kimberly Cortner, Andrea Griffin, Nora Harris, Julia Warren, Lisa Drew, Kathy Walker, Dale Biggs, Rev. Sally Monastiere, Canon Serena Beeks, Rev. Dr. Karri Backer, Chris Watson, Bob Mattus, and Rev. Keith Yamamoto for their kind assistance and support of music and worship at St. Mark's Parish.

Blane Abernathy, Organist/Director of Music
St. Mark's Episcopal Parish

PARKING GUILD

In a normal year, the parking group is usually only called upon a few times a year. Since 2020 was everything but normal. We did not have our big service when we expect our parking lot to be full and parking attendants are needed.

When parking help is needed, I like to get 3-4 people to help park. One or two volunteers are stationed in the front parking lot directing cars to the handicap parking. It's helpful in trying to keep the front lot open for people that are least able to walk and use the stairs. The other volunteers are stationed in our back parking lot.

The parking guild people need to arrive about 30 minutes early to get ready and go over where or how we will park the automobiles. The goal is to keep traffic moving and not block the driveway. Once the parking lots are full, the person at the front will hand out maps for parking on local side streets. We are few in this group and could really use some more help. If you are interested in helping out or know someone please contact me.

Many Thanks to our current guild members, Dale Biggs, Ted Travis, Sue Derickson, Larry Shade, Linda Gomez, David Nalbach and Bob Mattus.

Respectfully submitted,
Dale Biggs, Guild Chair

QUIET DAYS LENT AND ADVENT

For the past six years (beginning in 2015), as part of our fellowship and Christian education ministries, we have held Quiet Days during Lent and in Advent. On both dates last year, we had 20-25 people attend. On the first Saturday in Lent, we held a half-day retreat, titled "Lent 101." During the morning, participants moved through several stations with information and instructions about different spiritual practices, including meditation, prayer, study, fasting, service, and worship. For the service option, we assembled bags of useful items to keep in our cars and give away to the homeless or needy we meet. In December, our Quiet Day was held on Zoom and was titled "Tres Divina." It led people through the Gospel passages about Advent, Christmas, and Epiphany, adding artwork and music to complete *lectio, visio, and musica divina* practices. Time was included for small breakout groups to reflect on questions of how the annunciation stories inform each person's preparation for the birth of Jesus. Thank you to all who participated. The next Lenten Quiet Day is scheduled for February 20, 2021.

Submitted by
Kimberly Cortner

SAINT PETER'S GUILD

In this time of isolation, there have been an opportunity for a few of us to get together and play Pinochle once a week. Thanks to some electronic ingenuity we play cards by each having a deck of cards, and distributing a list of computer-generated hands, so that we each deal cards for ourselves in place of the conventional dealing process. We then face each other on Zoom and play the game. It is a time of social conversation and enjoyment. Others who wish to play bridge, for example, could prepare games in a similar way. More information on how to go about setting up your game should be directed to Chris Watson. The Pinochle players have been Nick Hurey, Milt Bracey, Larry Shade, Chris Watson, Dale Biggs and Adam LaMunyon. All are welcome.

Respectfully submitted,
Chris Watson

SANCTA SOPHIA CHAPTER THE ORDER OF THE DAUGHTERS OF THE KING®

The Sancta Sophia chapter of the Daughters of the King—part of an international and interdenominational order of women committed to prayer, service, and evangelism—holds monthly meetings on the second Sunday of each month to pray and study, share contemplative spiritual practices, and conduct chapter business. In 2020 we held 10 meetings. In November, following the Diocesan Spring assembly—

which was attended by five of our members—we heard the recorded sermon given then by Bishop Diane Jardine Bruce.

At the request of our clergy, we maintain the St. Mark's parish prayer list, which is updated regularly by Carol Morgan. Beginning in April, Daughters began praying through the entire list of names every Sunday morning on Zoom. The chapter began the year with thirty members; two Daughters resigned from the order, and no new members were admitted. The following are officers: Kimberly Cortner, president; Edwina Golightly and Linda Collins, co-Vice Presidents; Nancy Kinney, Treasurer; and Karin Brown, secretary. Rev. Keith Yamamoto serves as our Chaplain. Other members of the Sancta Sophia chapter include Sue Andrews, Canon Clare Bangao, Kathryn Barbour, Gail Dean, Lisa Drew, Barbara Farr, Betty Farrell, Andrea Flasher, Rosalyn Foster, Andrea Griffin, Elizabeth James, Mary LaTronica, Bettie Lovekin, Barbara Nalbach, Sallie Ringle, Ellen Skivington, Marion Steese, and Alice Tokatly. The chapter provided dues relief for four members.

In past years we have collected hygiene items, assembled bags, and distributed them to those in need. Not being able to do an in-person service project in 2020, we donated the remaining funds reserved for this purpose to the Foothill Family Shelter. In the fall, our service project was to individually contribute to the collection of Thanksgiving baskets and Family-to-Family Christmas gifts for the Foothill Family Shelter. In October we sent hand-written letters to the families of St. Mark's members who had passed away since All Saints' Day 2019. We also held a special All Saints' Day worship service on Sunday, November 1 on Zoom. One of our monthly programs featured the national liaison to the Daughters of the King in Haiti, and we have begun the process of sponsoring a new chapter at St. Andre's in Trianon. We wish to thank all in the St. Mark's parish for their continuing support of our ministries.

Submitted by,
Kimberly Cortner

SEXTONS GUILD

Thank you, to the members of the Sexton Guild for 2020 are: Ted Travis and Larry Shade are the openers. The closers are Chris Watson, Stanley & Sally Kozaka (Team Kozaka), Ken & Lisa Drew (Team Drew) and Alma Zook.

The 2020 year being quite different, and we stopped in person service in mid-March and have not had any services inside since. But the responsibilities will be the same when we open back up for in person service.

Our sextons make the time and efforts in seeing that the church is opened and closed on Sunday mornings. Our opening sextons arrive early and get the church ready for Sunday morning service. We plan to have the church open at 7:30AM. The closing sexton stays until all are gone and can close and lock up for the day.

I like to keep the number of sextons at about 5-6 for each group. That way it's only about once a month that you're on the schedule. The schedule stays the same

most of the time that way the sexton can plan ahead. If they cannot be there on their Sunday, then let me know and other arrangements can be made.

Respectfully submitted,
Dale Biggs, Sexton Guild Chair (opener/closer)

TOUCH MINISTRIES

Minister: Dave Nalbach

Touch Ministries is an outreach to the homeless based out of Ontario. Serving primarily homeless men, they provide meals, clothing and a food pantry. For the 2020 calendar year, St. Mark's donated 288 pounds of food, 111 items of clothing, 71 toiletry items, 78 miscellaneous items \$990 in gift cards, and \$100 cash.

Thank you for your generosity,

Dave Nalbach

WELCOME NOTE MINISTRY

Ministers: Lisa Drew, Betty Ward

The purpose of this ministry is to send all visitors to a St. Mark's service a handwritten note or email welcoming them and providing them with information for further contact with our clergy and parish.

Our ministry supports the mission and ministry of St. Mark's as follows:

- *We embrace Christ at the center of our lives...loving ourselves and each other as Christ loves us.*
- *We welcome all people into the...life of St. Mark's.*
- *We offer a network of support which encourages pastoral care by parish members.*

Through mid-March, welcome card ministers Lisa Drew and Betty Ward took turns sending personal notes in handwritten or email form (for those people who leave only an email address) to people who have visited our church for a service and signed the guestbook. Notes to those who appeared to be looking for a new church home included a warm welcome, a brief comment on our own reasons for choosing St. Mark's, and provided contact information for further inquiry. A church business card was included in the handwritten note. Notes to those who appeared by their addresses to be traveling visitors expressed our pleasure at their attendance and our prayers for a safe journey. Our ministry was more successful when visitors were encouraged to sign the guest book by greeters and ushers and when a request to sign the guest book was included in the clergy's welcome to visitors made during announcements.

Since we moved to online services, we no longer have an opportunity to collect contact information from the guest book, so our ministry has been suspended.

For further information, contact Lisa Drew, cards@stmarks-upland.org

WOMEN'S PRAYER BREAKFAST

The Women's Prayer Breakfast Ministry began this year meeting every Friday at 11:00 am at Sammy's Number Two in Rancho Cucamonga.

The morning begins with food, fellowship, and prayer. We follow and recite the daily prayer from the Forward Day By Day booklet. There is an opportunity for the women to share any concerns and also any prayers needed, that may have come up during the week.

In March, when the COVID19 pandemic hit the US and the Governor issued the safer at home order, we decided to keep with our weekly prayer ministry using Zoom. Continuing our ministry via Zoom, not only allowed the women to continue meeting to share their prayers, but it also allowed the women to have a safe place to check in every week and share their feelings about how COVID19 was affecting them. At different times, we share a prayerful music video to uplift our spirits.

Please feel free to join us every Friday, at 11:00 am via Zoom. Meeting ID 7063212046 Password: breakfast

Respectfully Submitted,
Betty Farrell

YOUTH GROUP - SAINT MARK'S FOR CHRIST

2020 began with many events being planned for our youth group. We had continued working and planning with other youth groups in Deanery 6. We served in several outreach activities during the first few months including TOUCH lunches, and Laundry Love. Then COVID-19 hit us all. We quickly learned about Zoom and other ways to communicate virtually.

The kids continue to serve on Sunday mornings and participated in the outdoor service as well as the Christmas Eve Services. The Youth of St. Mark's are actively involved in our church worship as acolytes, readers, LEM and Lay Assistant duties. More importantly, the kids are learning our service, the liturgy and the meaning of worship.

We have been blessed with our volunteer, Julia Warren. She has enriched our lives during the year with her experience, insight and thoughtfulness. We are most thankful for all of you who have supported us during the year.

We meet when we can and are open to all grades 6 through 12. We wish you all Christ's peace in 2021. For more information, please contact Rob Garretson.

Prepared by
Rob Garretson, Director of Youth Ministries

REMEMBRANCES

Those who have gone on to larger life:

- Linda Bracey, wife of Milt Bracey

- Neil Billman, father of Dean (Karen) Billman
- Les Trujillo, brother of Barbara (Lance) Farr
- Andrew Gillette, nephew of Craig Gillette
- Mark Brown, brother of Dr. Jim (Karin) Brown
- Robert Walker, father of Steve (Kathy) Walker
- Richard David Anthony, stepfather of Kathryn (Opanyi) Nasiali
- Oonah Fenton, mother of Peggy Yang
- Deirdre Duke, member of the choir in past years, mother of Anastasia and grandmother of Zayah
- Ed LeSout, father of Morgan (Nick) Adams, grandfather of Karis & Niko
- Carol Carney, mother of St. Mark's graduate Andrew Carney '93
- Park Ok-Joo, mother of Yong (Helen) Muhn
- Clinton Conyer, father of Stefan, Lorren, Norman, Darryl, Dennis, Jon and Johanna.
- Miriam Smith, wife of Ted Smith
- Kathy Candelaria, mother of Devanie (Francisco) Dóñez and grandmother of Patrick and Kate Dóñez.
- Robert Ruffley, father-in-law of Stephanie (Nick) Ruffley, one of the co-leaders of the St. Mark's Girl Scouts along with Sunshine LaMunyon.
- Emmania, St. Andre School, Trianon, Haiti Student
- Vince Delgadillo, father-in-law of Stephanie (Raul) Delgadillo
- Olumide Odeleye Tewe, brother of Yemi (Wole) Adegoke
- Kathy Roche, wife of Dean, Mother of Michael and Michelle
- Mary Ann Jopes, wife of John Jopes, mother of Scott
- Anna Davis, wife of Marvin Davis